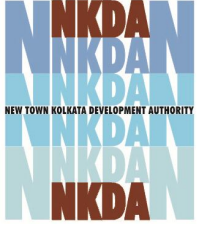


NEW TOWN KOLKATA DEVELOPMENT AUTHORITY



(A Statutory Authority under Government of West Bengal)
03, Major Arterial Road, New Town, Kolkata – 700156

Memo No: 3713 / NKDA / Engg – 36 / 2010 (IX)

Date: 30/07/2019

NOTICE INVITING EXPRESSION OF INTEREST

EOI. NO. : 01 / EE – I /NKDA of 2019 – 20.

New Town Kolkata Development Authority (NKDA) invites an Expression of Interest (EOI) from eligible, reputed & licensed Agency for empanelment under New Town Kolkata Development Authority for **Supplying 10 / 15 litres capacity waste bins with / without pedal at specified rate to facilitate segregation of waste at source** for the interested residents of New Town by way of offering response in the prescribed format as appended hereto in Annexure – I. The agency should have experience of working preferably under Govt. Departments like PWD, WBHIDCO, NKDA, KMDA, PHED etc. All information contained in this EOI & that will be subsequently provided/clarified are in good interest and faith. The applicants should also make their own independent investigation in relation to any additional information that may be required. This is not an arrangement and is not an offer or invitation to enter into an agreement of any kind with any party and the information provided at this stage is merely indicative. The Responsive Applicant(s) shall abide by the Rules & Regulations of New Town Kolkata Development Authority.

The sealed document (Annexure-I duly filled up & signed) should be addressed to the Executive Engineer-I, New Town Kolkata Development Authority. EOI received after stipulated time and date shall be rejected summarily.

PERIOD OF EMPANELMENT:-

Open ended empanelment with no specific time span

IMPORTANT DATES:-

| SI No. | Particulars. | Date & Time |
|--------|--|---------------------------------|
| 01. | Last Date & Time of submission of Empanelment documents. | 14/08/2019 up to 3.00 PM |
| 02. | Date of opening of Empanelment documents | 16/08/2019 at 4.00 PM |
| 03. | Date of issue of empanelment notice | Will be intimated in due course |

BACKGROUND:-

Segregation of waste at source has already been started at New Town from 1st March, 2019. To facilitate segregation at household level 02 (two) waste bins will be required. Green coloured bin for storing wet / organic waste & Blue coloured bin for storing dry / inorganic waste. Residents' who want to procure such bins may do so from the empanelled agency of NKDA at a specified rate. The details of the empanelled agencies will be available at NKDA website.

SCOPE OF WORK & CONDITIONS:-

1. The concerned empanelled Organization will have to make arrangements as per request of the party i.e. the residents of New Town to supply waste bins as per requirement of the resident at a specified rate.
2. New Town Kolkata Development Authority will under no circumstances be held responsible and will bear no financial liabilities.
3. The agency will have to adhere strictly to the rules and regulations of the New Town Kolkata Development Authority in all regards.
4. The Authority reserves the right to terminate any or the entire empanelment list at any point of time without assigning any reason thereof. The empanelment may be rescinded at any point of time due to bad conduct / work on the part of the empanelled agency which will be evaluated by the Authority.
5. The sealed documents should be dropped in the Tender Box at NKDA office on or before the stipulated date and time.
6. The technical bid must be sealed in an envelope super-scribing "Technical Bid", and the envelope must be placed in a third envelope super-scribing" **EXPRESSION OF INTEREST FOR EMPANELMENT OF AGENCY UNDER NKDA FOR SUPPLYING 10/15 LITRES CAPACITY WASTE BINS WITH / WITHOUT PEDAL AT SPECIFIED RATE TO THE INTERESTED RESIDENTS OF NEW TOWN.** This envelope should be sealed and delivered to the Executive Engineer –I , New Town Kolkata Development Authority,01 Major Arterial Road, New Town Kolkata- 700156 on or before the stipulated date and time.
7. Each page of the requisite documents must be stamped and signed by the person or authorized persons submitting the bid in token of his/their having acquainted himself/themselves and accepted the entire bid documents including various conditions of empanelment. Any Bid with any of the Documents not so signed is liable to be rejected at the discretion of the Authority. **NO PAGE SHOULD BE REMOVED / DETACHED FROM THIS BIDDING DOCUMENT.**

8. The bidder shall attach the copy of the authorization letter / power of Attorney as the proof of authorization for signing on behalf of the Bidder as and when so needed.
9. All Bidders are hereby explicitly informed that conditional offers or offers with deviations from the conditions of empanelment, the bids not meeting the minimum eligibility criteria, Bids not accompanied with any other requirements, stipulated in the notice are liable to be rejected. Conditional tender will not be entertained and shall be deemed as 'informal'.
10. The bidder shall not be permitted to withdraw his offer or modify the terms and conditions thereof.

**Executive Engineer – I
New Town Kolkata Development Authority.**

Memo No. 3713 /1(8) / NKDA / Engg – 36 / 2010 (IX)

Date: 30/07/2019

Copy forwarded for information and necessary action to :-

1. The Chief Executive Officer, New Town Kolkata Development Authority.
2. The Chief Engineer, New Town Kolkata Development Authority.
3. The Administrative Officer – I, New Town Kolkata Development Authority.
4. The Finance Officer, New Town Kolkata Development Authority.
5. The Estimator/Sr. Accountant / Cashier, New Town Kolkata Development Authority.
6. P.A to Hon'ble Chairman, New Town Kolkata Development Authority.
7. Office Notice Board.
8. Official Website of New Town Kolkata Development Authority (www.nkdamar.org).

**Executive Engineer – I
New Town Kolkata Development Authority**

ANNEXURE – I

TECHNICAL BID DOCUMENT

Mandatory details to be provided with seal & signature.

| SL No | Particulars | |
|--------------|--|--------------------------------|
| 1. | Name of the bidder/Firm, Office Address, Telephone No., Fax No., Mobile No., E-mail (Please attach registration certificate of Firm) | Copies shall be enclosed |
| 2. | Relevant Registration certificate/s | Copies shall be enclosed |
| 3. | Valid Trade License | Copies shall be enclosed |
| 4. | PAN No | Copies shall be enclosed |
| 5. | Experience certificates as required. | Copies shall be enclosed |
| 6. | Income Tax Return for the Past three years | Copies shall be enclosed |
| 7. | GST registration | Copies shall be enclosed |
| 8. | All the bid document and Corrigendum/Amendment (if any) | signature & stamp bid document |

A declaration must be submitted along with the above mentioned documents under the letter head of the bidder bearing the effect that the bidder hereby undertakes to follow all the norms as specified in the empanelment notice.

(Name and Signature of Tenderer
with stamp of the firm)

